

**Saint Louis University Madrid Campus**  
**Petition for**  
**Late Application for Graduation**

Form  
**#33**

Section 1  
Student

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Primary Program/Major

\_\_\_\_\_  
Total Earned Hours

Section 2  
Semester

Semester (fall/spring/summer and year) \_\_\_\_\_

I have verified my Degree, Major(s), Concentrations(s) and Minor(s) are accurate in mySLU for the above semester.

Section 2  
Diploma

Print your name exactly as it you would like it to appear on your Diploma.

\_\_\_\_\_

Diploma Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section 3  
Justification

State in clear and concise sentences why a Petition for Late Application for Graduation is being submitted.

- ! Applying late may cause conferral of my degree to be delayed.
- ! Applying late may cause the availability of my diploma to be delayed.
- ! Applying late may cause my name and degree to not be listed in the December Commencement program or the May Pre-commencement program.
- ! Saint Louis University will award a degree if all requirements are met prior to the published semester/term conferral dates.
- ! The awarding of a degree will be deferred to the next published conferral date if any requirements are fulfilled by a course that either begins or ends after the published conferral date.
- ! The one exception is, per the Incomplete Course policy, courses with approved extensions for a graduating student must be completed and graded within 30 calendar days of the published conferral date.

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**Student Signature**

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**Date**

### **Form Procedures**

1. Student completes sections 1, 2 and 3.
2. Student acknowledges policies related to a late graduation application, section 4.
3. Student submits petition to their College/School/Center for Dean/Director approval, section 5.
4. College/School/Center submits approved petition to the Office of the University Registrar.
5. Office of the University Registrar records the graduation application on the student's record.