



## HEALTH RESEARCH GRANT PROGRAM

Deadline: February, 2025 5:00 P.M. CST

Questions regarding these guidelines may be directed to Christine Luebbert, Office of the Vice President for Research, [christine.luebbert@slu.edu](mailto:christine.luebbert@slu.edu)

## PURPOSE, GOALS, AND OBJECTIVES OF THE FUND

This pilot grant program is intended to encourage health sciences research projects that lead to an city12.

be submitted at least 30 days before the end of the performance period. Requests will be reviewed by OVPR and the Health Research Council.

## APPLICATION FORMAT

Applications should be submitted via the Openwater portal. Log in to [myslu.slu.edu](https://myslu.slu.edu) and click on the Openwater icon in the 'Tools' tab. You can log in using your current SLU email address (i.e., [first.last@slu.edu](mailto:first.last@slu.edu)) and your password. The first time you log in, you will be asked to set up your profile.

### 1. APPLICATION NARRATIVE 1000 word limit

Address all sections briefly, describing the Specific Aims, Significance, Innovation, and Approach of your proposed research project.

An additional 250 words should be used to clarify the role of each collaborator. See Review process section for what to include in each section.

### 2. REFERENCE CITATIONS LIST

### 3. EXTERNAL FUNDING PLAN 250-word limit

Detail plans for external funding and how the requested funding will enhance the likelihood of external funding.

### 4. BUDGET AND JUSTIFICATION 250-word limit

Include a detailed, itemized budget. Provide a clear narrative description of how funds in each category will be used. The budget request should align one of the 3 grant award categories.

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- Tuition or fees
- ” Indirect costs

#### 5. CURRICULUM VITA/BIOSKETCH ~~5~~ pages maximum.

Provide a current curriculum vita or current ~~format~~ biosketch for all key personnel (PD/PI, Co-PI, and Co-PI). Content should emphasize information on positions and honors, research support for the past three years, how they are contributing to the project, and publications relevant to the project

#### 6. CHAIR APPROVAL LETTER ~~Special Requirement for School of Medicine PIs/Collaborators only)~~

All key personnel on the proposed project who are working within the School of Medicine must include a letter or email from their department chair acknowledging support for the application. If selected for funding, the chair will be contacted for approval ~~to an award~~ being initiated.

### APPLICATION SUBMISSION

Applications should be submitted via the Openwater portal. Log in to [myslu.slu.edu](http://myslu.slu.edu) and click on the Openwater icon in the 'Tools' tab. You can log in using your current SLU email address (i.e., [first.last@slu.edu](mailto:first.last@slu.edu)) and your password. The first time you log in, you will be asked to set up your profile.

Applicants will receive an email confirming receipt. Late applications will not be considered.

### INSTITUTIONAL COMPLIANCE

Projects including human subjects, animals, hazardous materials, etc., must have appropriate approval(s), such as Institutional Review Board (IRB), Animal Care Committee, ~~and the~~ Institutional Biosafety Committee, prior to the start of the project.

If required approvals are not received prior to the start date, the award may be delayed until approval is received.

### REVIEW PROCESS

Awards are based on a competitive review. Reviewers consider the merits of the specific activities proposed, the degree of collaboration, relative ranking among other applications, and availability of funds. Proposals must demonstrate exceptional merit and value for the field of study, the individual, the department, the college or school, and the research mission of the university. Preference may be given to new collaborations ~~and~~ applicants who have not received a Health Research Grant in the last 4 years.

Upon determination of compliance with guidelines, applications will undergo peer review by the



that document any additional external funding, publications, or presentations directly related to the support received from this award for three (3) years following the project end date. Failure to comply with reporting requirements may impact consideration for future internal funding opportunities.